

ESTANCIA METROPOLITAN DISTRICT

2154 East Commons Avenue, Suite 2000
 Centennial, CO 80122
 (303) 858-1800

Application for New Home Build, Home Improvements, and/or Modifications

In an effort to provide and protect each individual homeowner's rights and property values, it is required that any homeowner or group of owners considering improvement(s) and/or change(s) to their home or property submit an "Application for New Home Build, Home Improvements and/or Modifications" to the Design Review Committee ("DRC"). If any change is made that has not been approved, per the governing documents, Estancia Metropolitan District (the "District") may require an owner to change or remove an improvement. In addition, **plans, sketches, drawings, illustrations, photographs, dimensions, and material samples should be provided to sufficiently describe the project in detail.**

Homeowner Information

Name:	Date:	Lot/Block:
Property Address	Email	
Home Phone No.	Work Phone No.	
Mailing Address (if different)	Alternative Contact Person/Number	

Please Circle Type of Request:

- | | | | | | |
|----------------------|------------------|-------------------------------|--------------|---------------------|------------------|
| Back Yard Landscape | AC/Swamp Cooler | Awning | Dog Run | Exterior Lighting | Fence |
| Front Yard Landscape | Firewood Storage | Gazebo/Pergola | Greenhouse | Paint Color Change | Trees |
| Retaining Wall | Play Equipment | Patio/Deck | Pool/Spa | Playhouse/Swing Set | Roofing |
| Room Addition | Satellite Dish | Skylight | Solar Device | Storage Areas | Storage Building |
| Sport Hoop/Court | New Home Build | OTHER: Describe Below: | | | |

Details:

PAINTING: Picture of house with existing colors must be submitted

Please state new paint color	Portion of house to be painted
Trim Color (include soffit, fascia boards, and window trim)	Accent Color (Includes shutters, windows hoods & exterior doors)

STORAGE BUILDING or Recreation Equipment: Plat map must be included with Application showing location of building

Materials to be used:	Height of Item(s):	Dimensions of Items(s):
Square footage of Item(s):	State location/placement of Item(s):	

Please include a sample of all improvements (example: Paint chip/swab/swatch, roofing shingle, siding sample, solar screen sample, etc.). In signing this application, I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete. I understand that any misstatements, falsification or omission of information shall be grounds for denial of this application. I further understand that the Design Review Committee has thirty (30) days upon receipt to review my application and I agree not to begin property improvements or modifications until the Committee notifies me, in writing, of their decision. DISTRICT approval does not substitute for any County/State required permits. Owner is responsible for adhering to all Local/County/State guidelines. I have answered, truthfully, all questions pertaining to the proposed mentioned improvement or modification and have attached all samples, plans and permits required.

Homeowners Signature (REQUIRED)	Date
Improvement Start Date	Improvement Completion Date
Recommended Neighbor Approval By Signature	Address/Phone Number
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Please return application to: Estancia Metropolitan District
 2154 East Commons Avenue, Suite 2000
 Centennial, CO 80122
 (303) 858-1800
 Email: afrisbie@wbapc.com

Please make sure that your plans are complete with all required specifications and materials. **Incomplete plans will be denied and returned. Submittal fees are outlined below.** Estancia Metropolitan District shall approve or disapprove all requests within forty-five (45) days after complete submission of the plans, specifications, and other required materials.

Design Review Committee Use Only

Recommendation of the Committee: _____Approved _____Approved w/ Conditions _____Denied
Comments/Conditions/Reason for Denial:

SUBMITTAL FEES

Residential Architectural/Design Review:

\$500 per Application for Initial Architectural Review

\$175 for Building Additions/Additional Accessory Structures/Major Revisions

See Section 2.1 of the Estancia Community Design Standards - Design Review Committee and Approval Process (Residential Architectural Design Standards)

Landscape Plan Review:

\$350 per Application for Initial Landscape Plan Review

\$75 for Additional Features/Major Revisions

See Section 3.2 of the Estancia Community Design Standards - Design Review Committee and Approval Process (Landscape and Open Space Standards)

Additional Services (as needed or if requested):

- Site Visits Hourly, plus expenses
- Civil Engineering review or design Hourly, plus expenses
- Irrigation review or design Hourly, plus expenses

Payment Information:

Payments shall be made payable to Estancia Metropolitan District and sent to the following address:

Estancia Metropolitan District
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