

# NOTICE OF SPECIAL MEETING & AGENDA ESTANCIA METROPOLITAN DISTRICT

<https://estanciametrodistrict.com/>

*This meeting will be held via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/86569794048?pwd=NVFwamNISHNpb2NqVGR6WldzMllGUT09>

Meeting ID: 865 6979 4048  
Passcode: 025137  
Call-In Number: 1-720-707-2699

Monday, July 24, 2023  
10:30 A.M.

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|---------------------------------------|------------------|
| Jason Dassinger, President            | Term to May 2027 |
| Rodney Alpert, Treasurer              | Term to May 2027 |
| Paul Andrade, Secretary               | Term to May 2025 |
| Richard Giardina, Assistant Secretary | Term to May 2025 |
| VACANCY                               | Term to May 2027 |

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## AGENDA

### 1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda
- e. Election of Officers

### 2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

### 3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered in the regular agenda. Enclosures included in electronic packets only; hard copies available upon request.)

- a. Approval of Minutes from October 12, 2022 Regular Meeting (**enclosure**)
- b. Ratification of Payment of Claims as of June 24, 2023 (\$102,269.84) (**enclosure**)
- c. Ratification of Engagement Letter with Spencer Fane LLP as Special Counsel for Collection Services (**enclosure**)
- d. Ratification of Addendum No. 4 to Independent Contractor Agreement for Landscape Maintenance Services with Keesen Landscape Management, Inc. (“Keesen”) for Winter Watering (\$1,900) (**enclosure**)
- e. Ratification of Addendum No. 5 to Independent Contractor Agreement for Landscape Maintenance Services with Keesen for Second Tree Removal & Replacement (\$1,800) (**enclosure**)

**4. FINANCIAL MATTERS**

- a. Discuss Potential Bond Refinance Options – Presentation by Piper Sandler & Co.
- b. Consider Acceptance of Unaudited Financial Statements as of June 30, 2023 (**enclosure**)

**5. DISTRICT MANAGER MATTERS (Enclosure – Management Report)**

- a. General Update
- b. Consider Approval of Proposal for Holiday Lighting Services (**proposals enclosed**)
- c. Consider Approval of Amended and Restated Community Design Standards (**enclosure**)
  - i. Consider Adoption of Resolution No. 2023-07-01: Adopting the Amended and Restated Community Design Standards
  - ii. Discuss New Legislation Requirements
- d. Discuss Composition of Design Review Committee
- e. Discuss Neighborhood Security

**6. LEGAL MATTERS**

- a. Legislative Update (**enclosure**)
  - i. Discuss Town Hall Requirements
- b. Status of Collection Accounts

**7. OTHER BUSINESS**

- a. Next Regular Meeting - October 11, 2023, at 1:00 P.M. (2024 Budget Hearing)

**8. ADJOURNMENT**